

SRI JAGADGURU MURUGHARAJENDRA COLLEGE OF ARTS, SCIENCE & COMMERCE

Chandravalli, CHITRADURGA - 577 501. Post Box No. 88, Karnataka

NAAC Reaccredited with 'A' Grade CGPA 3.05

Ref No: S.J.M.C /

/ 2020-2021

Date : 20-07-2020

Notification Students Grievance Redressal Cell

This is to notify that the college has decided to constitute Students Grievances and Redressal Committee with the following persons nominated as members for the year 2020-21.

- | | | |
|--|---|----------|
| 1) Dr.K.C.Ramesh, Principal | - | Chairman |
| 2) Sri. B.Nagaraj Assistant Prof. of Chemistry | - | Convener |
| 3) Sri. Sathish Naik.H, Librarian | - | Member |
| 4) Sri.B.M.Swamy Assistant Prof. of Commerce | - | Member |
| 5) Dhanush P.S | - | Student |
| 6) Ayesha Muskan | - | Student |

Role and responsibilities of the members :

The objective of the cell is to develop a responsive and accountable attitude among all the stake holders in order to maintain a harmonious educational atmosphere in the college, therefore the members has to play the following roles.

- Redressal of students grievances
- To Co-ordinate between students and a department to redress the grievances.
- To encourage suggestions and grievances for improving the academic and administration in the college.
- To ensure effective solution to the student grievances with an impartial and fair approach.


Principal,
Sri Jagadguru Murugarajendra College
of Arts, Science & Commerce,
CHITRADURGA

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Date : 27-07-2020

Notice

This is to inform you that a meeting of Students Grievances and Redressal Committee members for the Academic Year 2020-21 will be held on 22 July 2020, at 3.30 pm at the Principal Chamber.

All the members are requested to attend the meeting to discuss on the agenda.

Agenda

1. Scope of the Committee
2. Time bond for Redressal of Grievances received
3. Procedure of submitting grievances and settlement


Sri. B. Nagaraj

Convener

Students Grievances and Redressal Committee



Dr. K. C. Ramesh

Principal
Principal,

Sri Jagadguru Murugharajendra College
of Arts, Science & Commerce,
CHITRADURGA

Copy to,

- 1) Sri. Sathish Naik.H,
- 2) Sri.B.M.Swamy
- 3) Dhanush P.S
- 4) Ayesha Muskan

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Date : 22-07-2020

Minutes of the meeting of SGRC

Proceedings of the meeting of students grievance committee for the 2020-21 held on 22 July 2020 at 3.30 pm at the Principal Chamber.

Following members were present at the meeting

- | | |
|--|--------------------------------|
| 1) Dr.K.C.Ramesh, Principal | - Chairman |
| 2) Sri. B.Nagaraj Assistant Prof. of Chemistry | - Convener <i>B.N.</i> |
| 3) Sri. Sathish Naik.H, Librarian | - Member <i>Sathish Naik.H</i> |
| 4) Sri.B.M.Swamy Assistant Prof. of Commerce | - Member <i>Swamy</i> |
| 5) Dhanush P.S | - Student <i>Dhanush P.S</i> |
| 6) Ayesha Muskan | - Student <i>Ayesha Muskan</i> |

At the beginning Sri.B.Nagaraj, Convener, cordially welcomed all the members to the meeting and afterwards items are taken for discussion as per the agenda.

- 1. Scope of the Committee :** The cell will deal with grievances received from the students about any of the following matters.
 - Academic matters related to timely issue of transfer certificates, character certificates and other examination related matters
 - Financial matters related to dues and payments for various items to library and office etc.
 - Other matters related to sanitation/cleanliness, availability of books, transport, drinking water facility etc.
- 2. Time bond for redressal of grievances received :** Following decisions were taken.
 - Grievance committee will meet as and when required as per the chairman of the committee.
 - At least three members including chairperson of the grievance committee shall be present in a meeting.
 - SGRC shall follow the principals of natural justice while considering grievances of the students.
- 3. Procedure of submitting grievances and settlement :** Following are the highlights of the discussion.
 - The aggrieved student shall submit to the chairman in written or drop in the complaint box of her grievance/suggestion for improving academic and administration environment of the college.
 - Create awareness among the students about the grievance redressal mechanism.
 - All grievances received shall be settled as early as possible with the support of staff members.

The meeting concluded with vote of thanks.

B.N.
Sri. B.Nagaraj
Convener

Students Grievances and Redressal Committee

K.C.Ramesh
Dr.K.C.Ramesh

Principal,

Sri Jagadguru Murugharajendra College
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Attendance

The following members attended the meeting of Students Grievance Redressal Committee for the academic year 2020-21 held on 22 July 2020 at 3.30 Pm at the Principal Chamber.

Sl. No	Name	Designation	Signature
1	Dr.K.C.Ramesh Principal	Chairman	
2	Sri. B.Nagaraj	Convener	B. Nagaraj
3	Sri. Sathish Naik.H	Member	S. Sathish Naik.H
4	Sri.B.M.Swamy	Member	S. B. M. Swamy
5	Dhanush P.S	Student	D. P. S.
6	Ayesha Muskan	Student	A. Muskan


Principal,
Sri Jagadguru Murugharajendra College
of Arts, Science & Commerce,
CHITRADURGA